To: Michael Palage

Date: 8 February 2023

Re: Request No. 20230109-1

This is in response to your request for documentary information (Request), which was submitted on 9 January 2023 through the Internet Corporation for Assigned Names and Numbers' (ICANN) Documentary Information Disclosure Policy (DIDP). For reference, the Request is attached to the email forwarding this Response.

Items Requested

Your Request seeks the disclosure of the following documentary information:

1. "Could ICANN Org acknowledge the existence of a detailed staff organization chart? If an organization chart does exists can ICANN publicly post it on the ICANN website in conjunction with the management organization chart available here, https://www.icann.org/resources/files/1228969-2020-06-01-en? If ICANN has a complete organization chart but declines to produce it, could ICANN prepare a more suitable organization chart that could be made publicly available?"

2. "Could ICANN Org make available the stakeholder participant breakdowns in connection with the ICANN74 and ICANN75 meetings? Does ICANN Org have any statistics regarding travel support based upon stakeholder groups that they can make publicly available?"

Response

The DIDP is a mechanism, developed through community consultation, to ensure that information contained in documents concerning ICANN's activities, and within ICANN's possession, custody, or control, is made available to the public unless there is a compelling reason for confidentiality. (*See* https://www.icann.org/resources/pages/didp-2023-01-24-en.) The DIDP was recently revised on 21 January 2023 to address the Cross Community Working Group on Enhancing ICANN Accountability's Work Stream 2 (WS2) recommendation on transparency. ICANN also updated the Process for Responding to ICANN's DIDP Requests (Updated DIDP Response Process) to align with the updated DIDP. (*See* https://www.icann.org/en/system/files/files/didp-response-process-21jan23-en.pdf.) This Response was prepared in accordance with the Updated DIDP Response Process.

Item No. 1
Item No. 1 asks ICANN org to acknowledge the existence of a detailed staff organization chart and to publish the chart on the ICANN website. Alternatively, the request asks ICANN org to "prepare a more suitable organization chart that could be

made publicly available…in conjunction with the [ICANN org] management organization chart available at available here, https://www.icann.org/resources/files/1228969-2020-06-01-en." As a preliminary matter, the DIDP is a mechanism for the disclosure of documentary information and not a mechanism for to seek responses to questions. To the extent that part of Item No. 1 asks ICANN to acknowledge the existence of an internal detailed staff organizational chart, this request does not fall within the scope of the DIDP.

As part of its commitment to transparency, ICANN makes available a comprehensive set of materials on its website as a matter of course, including the following documents that contain information responsive to Item No. 1.

- **ICANN Management Organization Chart.** This chart provides information on the organization's structure at the management level. It is noted that the version of the Management Organization Chart referenced the Request is outdated as the chart was updated on 1 January 2023. (*See* https://www.icann.org/en/system/files/files/management-org-01jan23-en.pdf.)

- **CEO Reports to the Board.** Since 2016, ICANN has regularly published the semi-annual CEO Reports to the Board on the CEO Reports webpage at https://www.icann.org/reports-to-board. These reports provide detailed tables and charts on how staff are allocated by functions.

- **Annual Planning and Budget Documents.** Since 1999, ICANN has published its annual planning and budget documents on the ICANN Financial and Planning Information webpage at https://www.icann.org/resources/pages/governance/current-en. These documents contain full time employee counts by "Functional Activity".

- **ICANN Staff Webpage.** The ICANN Staff webpage at https://www.icann.org/organization provides detailed information about staff members, their positions, and the function with which they are associated.

ICANN does maintain an internal organization chart that contain confidential business and personnel information that is subject to the following DIDP Defined Conditions of Nondisclosure and is therefore not appropriate for disclosure:

- Personnel, medical, contractual, remuneration, and similar records relating to an individual's personal information, when the disclosure of such information would or likely would constitute an invasion of personal privacy, as well as proceedings of internal appeal mechanisms and investigations.

With respect to your request that ICANN ""prepare a more suitable organization chart that could be made publicly available", the DIDP provides that "ICANN shall not be required to create or compile summaries of any documented information and shall not

be required to respond to requests seeking information that is already publicly available." (*See* https://www.icann.org/resources/pages/didp-2023-01-24-en.)

Item No. 2
This item asks ICANN org to "make available the stakeholder participant breakdowns in connection with the ICANN74 and ICANN75 meetings?" The information responsive to this request is set forth in the ICANN Meetings Community Stakeholder Summary Report (Report) that has been published on ICANN Meetings Data Reports webpage at https://meetings.icann.org/en/data-reports. This Report sets forth the self-identified community stakeholder affiliations data for the ICANN67 through ICANN75 public meetings. As explained in Report, the data reported are based upon self-designated affiliations by meeting registrants and has not been validated by ICANN org.

It is noted that following the submission the Request, there were some email communications between the Requestor and ICANN org's VP of Global Meeting Operations regarding Item No. 1. As part of the communication, the Requestor asked that his requests for information regarding the collection of self-designated stakeholder affiliation data be incorporated as part of this DIDP request. As noted above, the DIDP is a mechanism to request the disclosure of documentary information. It is not a mechanism for requests for non-documentary information. As such, the Requestor's information requests are beyond the scope of the DIDP.

Item No. 2 also asks whether "ICANN Org ha[s] any statistics regarding travel support based upon stakeholder groups that they can make publicly available?" ICANN regularly publishes Funded Travelers Reports by stakeholder groups for each meeting. The Funded Travelers Reports for ICANN33 through ICANN66 are available on Travel Report webpage at https://community.icann.org/display/trvlconstit/Travel+Report. As ICANN67 through ICANN73 were conducted virtually, there were no funded travelers for these meetings to report. As such, there will be no reports published for those meetings. ICANN is in the process of preparing the Funded Travelers Reports for ICANN74 and ICANN75. It is anticipated that the report for ICANN74 will be published by the end of this month, which is consistent with normal publication cadence. It is anticipated that the Funded Travelers Report for ICANN75 report will be published by the end of March after all funded traveler reimbursements have been reconciled. Once completed, reports will be published at https://community.icann.org/display/trvlconstit/Travel+Report.

Public Interest in Disclosure of Information Subject to Nondisclosure Conditions

Notwithstanding the applicable Nondisclosure Conditions identified in this Response, ICANN has considered whether the public interest in disclosure of the additional documentary information subject to these conditions at this point in time outweighs the harm that may be caused by such disclosure. ICANN has determined that there are no current circumstances for which the public interest in disclosing the information outweighs the harm that may be caused by the requested disclosure.

About DIDP

ICANN's DIDP is limited to requests for documentary information already in existence within the organization that is not publicly available. In addition, the DIDP sets forth Defined Conditions of Nondisclosure. To review a copy of the DIDP, please see http://www.icann.org/en/about/transparency/didp. ICANN makes every effort to be as responsive as possible to the entirety of a Request. As part of its accountability and transparency commitments, ICANN continually strives to provide as much information to the community as is reasonable. ICANN hopes this information is helpful. Please forward any further inquiries to didp@icann.org.